RANGIORA NEW LIFE SCHOOL
SCHOOL BOARD
Te kura ora hou o Rangiora

2 DENCHS ROAD, RANGIORA
PH ~ (03) 313 6332
EMAIL ~ ADMIN@RNLS.SCHOOL.NZ WWW.RNLS.SCHOOL.NZ

MEETING AGENDA: Wednesday 1 July 2026
7:00pm meeting start, RNLS Room 21

SB-2026 07 01
Agenda

Presiding Member: **Chris Joseph**
Minute Taker Glenda van der Walt

Part 1: Introduction [7:00 pm start]

1.1 Welcome:

1.2 Apologies:

1.3 Declaration of Conflict of Interest, including any Changes to Members Interest as disclosed in the interest register.

1.4 Devotions & Open in Prayer led by: **Shine Laurie**

1.5 Confirmation of previous minutes dated 03 June 2026.

1.6 **Matters Arising** from the previous minutes:

- 1.6.1 Strategic and Leadership meeting to be scheduled before end of Term2
- 1.6.2 Structure on the retention pond / Hegan Reserve
- 1.6.3 Cyclical Maintenance and Property Reports to be presented
- 1.6.4 The Proprietors and Senior Leadership Team to develop a process for the repair and or replacement of equipment.
- 1.6.5 By-election

1.7 Correspondence

Inward:

29/05 NZSBA Onboard
08/06 NZSBA Annual General Meeting update
09/06 NZSBA Privacy notice – NZSBA use of your information

Outward

16/06 Message from the Board
19/06 Thank You from the Board

Part 2: Christian Character (7.15 pm)

Proprietor's Report

Part 3: Strategic and Leadership (7.30 pm)

2026 RNLS Board Governance Handbook – DRAFT for Discussion

MOU (Proprietors and School Board) – DRAFT for Discussion

GOAL2: Culture of Excellence - Review

Part 4: Reports (7.45 pm)

5.1 Principal's Report
5.2 Student Report
5.3 H&S Minutes
5.4 Uniform Committee

Part 5: Operational, Policies (8.05)

16/06 SchoolDocs: Important reminder regarding use of SchoolDocs Content and Systems

- Review and discuss the Recent **Curriculum Review.**
- Discuss format for upcoming review
- Confirmation of curriculum review minutes.

- Policy committee minutes

- Media policy during term 3.
  Motion: The Board resolves that, during Term 3 while two Acting Principals are in place, the existing RNLS Media and Publicity Policy will apply in place of the current Delegations Register for all media matters. In accordance with that policy, the Presiding Member and the Acting Principal(s) will jointly coordinate all media engagement, including the preparation of media statements and determining the appropriate spokesperson for the school. From the commencement of Term 4, authority for media matters will revert to the Board's Delegations Register unless otherwise resolved by the Board

Part 6: Financial (8.30 pm)

1. Reports for May 2026 and graphs
2. Statement of Comprehensive Revenue and Expense May 2026
3. Additional Reports May 2026
4. Minutes of the 23 June 2026 Finance and Property meeting
5. Property Report 23 June 2026

Part 7: General Business: (8.45pm)

1. Māori & Pasifika Whanau / Fanau Hui – Governance Summary

2. Elections

Student Elections – recommendation of Election day on Thursday 3rd September 2026.
Motion to confirm the Election Day of Thursday 3rd September 2026 and to select a Returning Officer by Monday 3rd August 2026.

Parent By-election - recommendation of Election Day on Thursday 3rd September 2026.
Motion to confirm the Election Day of Thursday 3rd September 2026 and select a Returning Officer by Thursday 2nd July 2026.

3. Board Confidentiality and Information Security Resolution
Motion that the Board:

1. Reaffirms its commitment to maintaining the confidentiality of all Board information, including Board papers, reports, correspondence, meeting agendas, minutes, in-committee minutes, and all other governance documents accessed through the Board's SharePoint site or any other authorised Board communication platform.
2. Acknowledges that the Board's SharePoint environment is security-controlled, password protected and provided solely for the purpose of carrying out Board governance responsibilities.
3. Agrees that all confidential information accessed on personal or Board-issued devices is for Board purposes only and must not be disclosed, shared, copied, photographed, forwarded, printed, discussed, or distributed to any unauthorised person without the express approval of the Board or as otherwise required by law.
4. Recognises that Board documents may contain sensitive personal, employment, student, commercial, legal, strategic, or governance information, and that any unauthorised disclosure may cause harm to individuals, the school, the Proprietor, staff, students, families, or the Board itself.
5. Commits to taking reasonable steps to ensure the security of confidential Board information when accessed or stored on private devices, including maintaining secure passwords and preventing unauthorised access by family members, colleagues, or other third parties.
6. Confirms that all Board papers, minutes, and associated governance documents remain Board property and are for Board members' use in fulfilling their governance duties only.
7. Grants the Presiding Member discretion to determine that particularly sensitive documents, including those relating to legal matters, employment matters, complaints, disciplinary matters, negotiations, or other confidential issues, may be provided in hard-copy format only for Board review and discussion, and may be withheld from digital distribution where considered necessary to protect confidentiality.
8. Acknowledges that any breach of Board confidentiality is a serious governance matter and may constitute a breach of Board member obligations, privacy obligations, employment obligations, or other legal duties.
9. Agrees that any concerns regarding the handling, storage, or disclosure of confidential Board information shall be raised promptly with the Presiding Member and addressed in accordance with Board policy and applicable legislation.

The Board recognises that trust, integrity, stewardship, and wise governance are foundational to its role and commits to handling all confidential information with the utmost care, discretion, and professionalism.

Part 8: **In Committee** (as applicable) **(8.55)**

Next meeting: **5 August 2026**

Review of Learning Areas and Educational Outcomes:

22 July 2026

1. PE/Health
2. Special Education
3. Māori
4. Christian Living
5. Technology Careers
6. Social Science
7. Science