RANGIORA NEW LIFE SCHOOL

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Minutes of the Meeting 04 March 2026

7:00 pm, Room 21

Action Points

Presiding Member
RNL School Board

Part 1 Introduction

1.1 Welcome: Chris Joseph welcomed everyone, and the meeting commenced at 6.55pm.

1.2 Apologies: Dusty Eloff

Absent:

Present:

Trustees: Chris Joseph (Chair), Stephen Walters, Stan Stewart, Karen Rennie, Shine Laurie, Jo Simpson, Jaco Niemand, Kerry Harris, Phil Shaw, Sheryl Band, Reese Hunter, Glenda van der Walt (Minutes)

Other: Ross Nicholson

1.3 Conflict of Interest including any changes to Members Interest as disclosed in the interest register:

J Simpson – Has an aftercare and holiday care business – this is with regards to the Proprietors looking into aftercare.

1.4 Devotions & Open in Prayer led by: Phil Shaw

The definition of 'Devotion" is the loyalty, love and care for someone/thing.
Daniel was fully devoted to God in his role as governor/advisor to the king. He was physically fit, sharp minded, and in the highest level of government, even though he was not a Babylonian. Translating his role to the current climate the pressures would be immense in view of social media, politics, faith affiliation and legal challenges. Daniel was always resolute in his devotion to God and placed God first, with no compromise, steadfastly following God.

We should be living and moving in this sphere of devotion.

Phil mentioned that he would be resigning his position soon, as his children are no longer attending RNLS.

1.5 Confirmation of Previous Minutes

Taken as read.
Date of Last Meeting: 04 February 2026

Moved that Minutes of 04 February 2026 be accepted.

CJ **All in favour** **Carried**

1.6 Matters Arising from the previous minutes: None

1.7 Correspondence

Inward

29/01 NZSBA Board Matters Term 1 2026
02/02 NZSBA Important Message membership communications
04/02 NZSBA Notice of Election Regional Executive
12/02 NZSBA School board members: grow your capability
13/02 NZEI Upcoming paid union meetings for worksite reps
17/02 Health NZ Primary schools no longer required to keep immunisation records
17/02 NZACS The Whiteboard Term 1

Outward

None

Moved that: All Correspondence be taken as read. CJ **All in favour** **Carried**.

Part 2: Christian Character

A discussion was held on the Hillview report submitted. 3 RNLS Board members visited Hillview with a view to understand how the Proprietors interact with the school and school board. Hillview has a multi-denominational dynamic, as RNLS has. Based on this the RNLS agenda has been reviewed and altered to add a Christian Character section.

CEN training is scheduled for 18 March and Board members are encouraged to attend as this would be a good networking opportunity. 9 Board members have indicated attendance.

<u>The Proprietors' Report is taken as read.</u>

The Grand Opening of the New Primary Block is scheduled for 18 April from 10am. The flyer will be included in this week's Newsletter. A discussion ensued.

Moved to accept the Proprietors' Report SS KR **All in favour** **Carried**
Moved to accept the Gateway correspondence received CJ **All in favour** **Carried**

Part 3: Strategic and Leadership

The 2026 Annual Plan is taken as read.

The Committee has met twice with additional work undertaken. The plan is a living document, which is to be updated throughout the year. Stephen has aligned his Principal's Report to the Annual Plan for ease of reference and tracking, being accumulative in nature. A discussion was held regarding the new layout.

For clearer visibility, to possibly place an A3 graphic of the three Strategic Priorities in Reception and around the school. This is to be investigated later during the year.

The Treaty of Waitangi, Complaints and Inclusion policies are to be revisited and re-evaluated by the Policy Committee for clarity and transparency. Jo Simpson has indicated that she would like to contribute to the evaluation of the Treaty of Waitangi policy.

Moved to adopt the 2026 Annual Plan PS / SW **All in favour** **Carried**

The Draft 2025 Analysis of Variance is taken as read

The recommendation is for the Strategic Committee to meet within a couple of weeks, to work through the Draft 2025 AOV. This draft has been submitted to the auditors and accounting provider in the interim. Stephen and Phil to approve the final 2025 AOV for submission to the website and auditors. PS / SW **All in favour** **Carried**

Part 4: Reports

4.1 Principal's Report – taken as read.

It is noted that any personnel discussions are to be held 'In Committee'.

Moved that The Principal's report be accepted. SW / CJ **All in favour** **Carried**

4.2 Student Report – taken as read

Moved that: the Student' report be accepted. RH / KH **All in favour** **Carried**

4.3 Health and Safety Report

Moved that: the Health and Safety report be accepted. SS / PS **All in favour** **Carried**

4.4 **Uniform Report -**no report tabled.

An in-depth discussion was held on the embroidery costs of the crest/badge on the soft-shell jacket.
The Committee to present a written report to the Board, detailing their findings, analysis and recommendation.

Part 5: Operational, Policies and Procedures (SchoolDocs)

10/02 SchoolDocs Advisory Term 1 Review and board assurances

The Committee met on Monday 2 March, with scheduled fortnightly meetings going forward. It is noted that significant progress will be tabled at the next Board meeting.

Part 6: Financial – taken as read.

Reports for Nov and interim (pre-audit) Dec 2025 and Jan 2026 with graphs.
Statement of Comprehensive Revenue and Expense
Additional Reports
Minutes of the 24 February 2026 meeting

The Executive Officer to report to the Board, at the next meeting, regarding the relief budgets.

M/A: Executive Officer

Moved that: The Financial Report for November, interim December 2025 and January 2026 be received and the February 2026 Finance Minutes be accepted. KR / SW **All in favour Carried**

Part 7: General Business

The late correspondence regarding parking has been received and discussed in depth.
It is noted that it is not a school's responsibility to provide parking areas for pick up and drop off. Due to the current construction, the available parking bays have been reduced. The disability parking is council approved and available in the main car park. The Proprietors have advised that additional parking will be constructed in the main car park, as well as a pathway linking the admin building to the entrance of the main car park. Currently approximately 40% of eligible RNLS students are utilising the bus.

M/A: A letter to be sent to the parties concerned

Part 8: In Committee (public excluded)

All visitors left.

Moved into In Committee at **7.32pm**

Moved out of In Committee at **7.44pm**

Review of Learning Areas and Education Outcomes

17 June
22 July

Devotions at the next meeting: Sheryl Band

Stephen closed the meeting in prayer.

The meeting closed at 8.20 pm.

Next meeting – 01 April 2026