Rangiora New Life School

2 Denchs Road, Rangiora
Ph ~ (03) 313 6332
Email ~ admin@rnls.school.nz www.rnls.school.nz

Minutes of the Meeting 3 December 2025

7:00 pm, Staff Room

Action Points

Part 1 Introduction

1.1 **Welcome:** Stan Stewart welcomed everyone, and the meeting commenced at 7.00pm

1.2 **Apologies**: None

Absent: None

Present:

Trustees: Stan Stewart (Chair), Stephen Walters, Karen Rennie, Dusty Eloff, Shine Laurie, Jo Simpson, Jaco Niemand, Kerry Harris, Phil Shaw, Chris Joseph, Sheryl Band, Reese Hunter, Glenda van der Walt (Minutes)

Other: Ross Nicholson, Maria Philp

1.3 **Conflict of Interest including any changes to Members Interest as disclosed in the interest register**:

None

1.4 **Devotions & Open in Prayer:** Jo Simpson

Psalm 119:105 'Your word is a lamp to my feet and a light to my path.'
Sometimes God only provides one and not both. He does equip us when we act in obedience and act in faith. David had history with God as a shepherd who killed a bear and a lion. When he stood before Goliath, David stepped up in obedience and faith.
1Sam 17:45 'Then said David to the Philistine, Thou comest to me with a sword, and with a spear, and with a shield: but I come to thee in the name of the LORD of hosts, the God of the armies of Israel, whom thou hast defied.'
Stepping forward with boldness and great expectation, that God is with us.

1.5 **Minutes of Previous Meeting:** Taken as read.

Moved that Minutes of 5 November 2025 be accepted.

SS **All in favour** **Carried**

1.6 In Committee – see Part 6

1.1 **Matters Arising:** **Strategic Plan**
Uniform Booklet Communication
Letters

1.7 Correspondence

In:

24/10 BDO re 2025 Financial Audit
31/10 NZSBA Onboard October
02/11 Notice of PPTA members strike action on 5 November
09/11 Concerns regarding the Introduction of Unisex Bathrooms for Children
11/11 Petition re removal of Te Tiriti from school board objectives
18/11 Email from Erica Stanford regarding update on recent upcoming legislative changes
25/11 Governance Planning and Infrastructure
27/11 Reassurance re Commitment to Te Tiriti

A discussion was held on Te Tiriti and that expectations are being met, with Māori students doing well at RNLS. RNLS acts in the best interest of students, ensuring te Reo and Māori outcomes. A further in-depth discussion was held. Stan Stewart gave a brief overview of the history of Gateway Life Church, which includes absolute acceptance of Christian Māori, as well as all denominational groups. Enrolments are Christ focused and not based on culture or heritage.

Jo Simpson to reassure the parents of the Pasifica and Māori Parent Group, that RNLS supports and continues to do so regarding Te Tiriti.

AIS Newsletter

Out:

6/11 Response to parent regarding concern of possible breach of privacy.
6/11 Letter to the Principal x 2 – any discussions to be 'In Committee'.
10/11 Response to parents regarding the complaint x 2 – any discussions to be 'In Committee'.
11/11 Letter to parent community regarding updated Uniform Booklet.

Moved that: All Correspondence be taken as read. SS **All in favour** **Carried**.

Part 2: Strategic and Leadership

Two draft plans are submitted for review.
An in-dept discussion was held covering Christ being the centre as he gives us the breath of life and without Him things fall apart. God to permeate all.
A discussion was held on the 3 goals and to reorder as:

Goal One – Christ at the Centre
Goal Two – Culture of Excellence
Goal Three – Partner with Parents & Whānau

A discussion was held on the Action columns that outline Board intent, which seem to be incomplete, but as it is a living document, it could be accepted, with further work done and discussed. Some wording with regards to behaviour in classrooms should be made, reinforcing consequences and accountability, reflecting the ERO report. The Review columns to be reworked.
Moved that the Strategic Plan 2026-2029 v 3, with the reordering of the goals and removing the closing statement, be accepted going into 2026 and the Annual Plan be drawn out.

DE / PS **All in favour** **Carried**

Part 3: Review of Learning Areas and Education Outcomes

Completed for 2025.

Part 4: Financial – <u>taken as read</u>.

Reports for October 2025 including graphs.
Statement of Comprehensive Revenue and Expense October 2025.
Minutes of the 25th of November 2025 Finance Meeting.
Additional reports including journal listing.

A comment was made on the positive outlook of the finances. Glenda van der Walt, and the Finance Team were thanked for their work.

Moved that: The Financial Report for October 2025 be received.
KR / DE **All in favour** **Carried**

Moved that: The November Finance Minutes be accepted. KR / DE **All in favour** **Carried**

Part 5: Update Reports

4.1 Principal's Report – taken as read.

The Christmas parade is a great initiative and a letter of thanks be sent to the parents involved.

M/A: Letter to involved parents

The enrolment figures for 2026 are now confirmed.

The Sports Co-ordinator will be named in the new year, with the contract now signed.

Moved that: The Principal's report be accepted.	SW / SS	**All in favour**	**Carried**

4.2 Student Report – taken as read.

A good report was presented.

Moved that: the Student report be accepted.	RH /	**All in favour**	**Carried**

4.3 Proprietor's Report – taken as read.

The Proprietors were thanked for the funds supplied to purchase new books.
The possession of the portacom, housing the tuck shop, office and storage was taken at 4pm today.

Moved that: the Proprietors' report be accepted.	DE / SS	**All in favour**	**Carried**

4.4 Health and Safety Report – taken as read.

Jaco Niemand to join the Health and Safety Committee.

Moved that: Health and Safety report be received.	SS	**All in favour**	**Carried**

4.5 Uniform Report

None

Part 6: In Committee

Stephen Walters, Phil Shaw, Ross Nicholson, and the visitor left.

In 'In Committee' at 7.04pm

Out of 'In Committee' at 7.15pm

Stephen Walters, Phil Shaw, Ross Nicholson, and the visitor invited back.

To move the 'In Committee' item to be the last on the agenda.

Part 7: Operational, Policies and Procedures (School Docs)

12/11 SchoolDocs Advisory: Midterm 4 updates

SchoolDocs has advised of an update regarding Te Tiriti.

Part 8: General Business

8.1 Use of email addresses.
Only .rnls.school.nz email addresses are to be used in any school board correspondence. If there should be an OIA request, then any correspondence on private cell phones may be accessed.

8.2 In Committee Agenda, Minutes and Correspondence to be uploaded to SharePoint from 2026. Secure site and password protected. Advice received from NZSBA.
A discussion was held on the advice received from the NZSBA as well as password protection, no printing and no downloading of the sensitive documents placed on the SharePoint. An NDA has been signed by the IT technician, who manages the site.

Moved to place any 'In Committee' public excluded information on the School Board SharePoint and to be reviewed monthly. SS **All in favour** **Carried**

8.3 School Term Dates 2026

Term 1	Thursday 29 January – Thursday 02 April
Term 2	Monday 20 April – Friday 03 July
Term 3	Monday 20 July – Friday 25 September
Term 4	Monday 12 October – Monday 14 December

A discussion was held on the reason for Term 4 ending on Monday 14 December. The reason given is that this enables the school to be open 376 half days as required by the Ministry of Education.

Moved to accept the school term dates 2026. SS **All in favour Carried**

8.5 Student and Staff Retention

A discussion was held on the staff and student turnover and on whether data is gathered, exit interviews are held and how information is collated regarding reflected practices. The Senior Leadership Team have an informal process whereby the data is reviewed and offer exit interviews to both students and staff. Conversations are had with leavers and parents. An email was sent to the parent community regarding the leaving students and staff to address any possible uncertainties.

To possibly investigate formalising a process, being policy driven, with multiple options given as a feedback mechanism. To be revisited in 2026.

A reminder is that all, from a Christian perspective, have a responsibility to bring an end to gossip and to direct the conversation to the person concerned.

Devotions at the next meeting: Stan Stewart

The meeting closed 8.30 pm.

Next meeting – 04 February 2026