# RANGIORA NEW LIFE SCHOOL

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5/11/2025

Action Points

## Minutes of the Meeting 15 October 2025

**7:00 pm, Room 21**

## Part 1 Introduction

**1.1** **Welcome:** Stan Stewart welcomed everyone, and the meeting commenced at 7.00pm

**1.2** **Apologies**: Glenda van der Walt (Minutes)
**Absent: None**

**Present:**
***Trustees***: Stan Stewart (Chair), Stephen Walters, Karen Rennie, Dusty Eloff, Jo Simpson, Jaco Niemand, Kerry Harris, Phil Shaw, Chris Joseph, Sheryl Band, Reese Hunter

**Other**: Jenna van Housen, Ross Nicholson, Rudi Mac Donald, parent visitor.

**1.3** **Conflict of Interest including any changes to Members Interest as disclosed in the interest register**: None

**1.4** **Devotions & Open in Prayer:** Dusty Eloff

Exodus3:5: Then He said, "Do not draw near this place. Take your sandals off your feet, for the place where you stand is holy ground."

1 Corinthians 3:16 Do you not know that you are the temple of God and that the Spirit of God dwells in you?

The Holy Spirit dwells in the school and as such is a holy place. We need to consider our actions in relation to the school – holy place.

**1.5** **Minutes of Previous Meeting:** Taken as read.

**Moved that** Minutes of 06 August 2025 and 03 September 2025 be accepted.

CJ / SW **All in favour** **Carried**

**1.6 In Committee – as applicable**

**1.7 Matters Arising:** Motion to Review School Camp Decision-Making Procedures

The reason why camps were cancelled, historically, was addressed, which was due to non-financial contributions being received. The previous School Boad had set a rule that if 80% if the camp fees were not paid, within 2 weeks of the scheduled camp, then the camp would be cancelled. An in-depth discussion was held.

**Moved that** Phil Shaw engage with the Senior Leadership Team on a possible solution and/or possibly have the policy reviewed. SS **All in favour** **Carried**

**1.8 Triennial Elections**

Declaration of Results for the Student Election and the Staff By-election – see correspondence received. The new members were welcomed.

**1.9 Election of Committee Members**

Nominations were called for a Deputy Chair.
Chris Joseph was nominated.
Moved to accept Chris Joseph as the Deputy Chair. SS / KR **All in favour** **Carried**

Strategic Plan and School Charter:
Dusty Eloff (Prop Rep), Stephen Walters (Principal), Phil Shaw (Parent Rep), Chris Joseph (Parent Rep), Jo Simpson (Parent Rep)

Health & Safety
Stephen Walters (Principal), Stan Stewart (Prop Rep), Chris French (Staff Rep), Glenda van der Walt (Staff Rep)

Finance and Property
Stephen Walters (Principal), Karen Rennie (Chair and Prop Rep), Glenda van der Walt (Executive Officer), Phil Shaw (Parent Rep), Jaco Niemand (Parent Rep)

Personnel (Staff Wellbeing and workload)
Stephen Walters (Principal), Stan Stewart (Prop Rep), Sheryl Band, (Staff Rep), Kerry Harris (Parent Rep)

Disciplinary
Karen Rennie (Prop Rep), Dusty Eloff (Prop Rep), Sheryl Band (Staff Rep), Jaco Niemand (Parent Rep), Chris Joseph (Parent Rep)

Uniform
Senior Leadership Team, Karen Rennie (Prop Rep), Stan Stewart (Prop Rep), Reese Hunter (Student Rep), Jo Simpson (Parent Rep)

Policy
Dusty Eloff (Prop Rep), Kerry Harris (Parent Rep), Chris Jospeh (Parent Rep), Phil Shaw (Parent Rep)

Curriculum Report Review
Ross Nicholson (Associate Principal), Sheryl Band (Staff Rep), Phil Shaw (Parent Rep)

Bus Transport
Stephen Walters (Principal), Dusty Eloff (Prop Rep), Phil Shaw (Parent Rep), Reese Hunter (Student Rep)
**Moved to** remove Bus Transport Committee SS **All in favour** **Carried**

**1.10 Correspondence**

**Incoming**

Election Pilot (Schooled NZ) Declaration of Results – Student Election
Election Pilot (Schooled NZ) Declaration of Results – Staff By-election
NZASA September Newsletter
Term 3 Tipu Māia Kāhui Newsletter
27/08 NZSBA Important Updates from Canterbury Region
29/08 NZSBA School board member training
30/09 NZSBA Onboard magazine September 2025
02/10 NZSBA Board Matters Term 4 2025
04/09 Letter re removal of consent of student to be enrolled – **to be discussed 'In Committee"**
06/09 Letter re reduction in teaching hours – **to be discussed "In Committee"**
07/10 NZEI Informal notice of strike
07/10 NZSBA Apply now School board member study awards and student scholarships
07/10 Letter re formal complaint – **to be discussed "In Committee"**
08/10 Letter of resignation – **to be discussed "In Committee"**
08/10 Proprietors letter re formal escalation

**Outgoing**

None

**Moved that:** All Correspondence be received. SS **All in favour** **Carried**.

## Part 2: Strategic and Leadership

Not discussed.
The Strategic Plan to be discussed at the November meeting.

## Part 3: Review of Learning Areas and Education Outcomes

Completed for 2025.

## Part 4: Financial – taken as read.

Reports for August 2025 including graphs.
Statement of Comprehensive Revenue and Expense August 2025.
Minutes of the 07 October 2025 Finance Meeting.

No questions raised.

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| **Moved to** accept the 10Yr Cyclical Maintenance Plan. | SW / DE | **All in favour** | **Carried** |
| **Moved that:** The Financial Report for August 2025 be received. | SW / DE | **All in favour** | **Carried** |
| **Moved that:** The October Finance Minutes be accepted. | SW / DE | **All in favour** | **Carried** |

## Part 5: Update Reports

**4.1** **Principal's Report –** taken as read.

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| **Moved that:** The Principal's report be accepted. | SW / DE | **All in favour** | **Carried** |

**4.2** **Student Report –** No report tabled.

**4.3** **Proprietor's Report –** taken as read.

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| **Moved that:** the Proprietors' report be accepted. | DE / SS | **All in favour** | **Carried** |

**4.4** **Health and Safety Report –** taken as read.

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|---|---|---|---|
| **Moved that:** Health and Safety report be received. | SW / SS | **All in favour** | **Carried** |

**4.5** **Uniform Report –** No report tabled.

## *Part 6: In Committee*

*<u>Reasons</u> for moving into "In-Committee" – public excluded:*

*a) To protect the personal privacy of natural persons.*

*04/09 Letter re removal of consent of student to be enrolled*
*07/10 Letter re formal complaint*
*08/10 Letter of resignation*

## Part 7: Operational, Policies and Procedures (School Docs)

17/09 SchoolDocs Advisory End of Term 3 updates
07/10 SchoolDocs Advisory Term 4 review and board assurances

## Part 8: General Business

**Moved to** accept the dates of 4 February, 4 March, 1 April, 6 May, 3 June, Curriculum Review 17 Jun, 1 July, Curriculum Review 22 July, 5 August, 2 September, 14 October, 4 November and 2 December as meeting dates for 2026. SS **All in favour** **Carried**

**Devotions at the next meeting:** Stephen Walters

**The meeting closed at 9.04 pm**

**Next meeting – 05 November 2025**