RANGIORA NEW LIFE SCHOOL
SCHOOL BOARD

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Presiding Member
RNL School Board

Action Points

Minutes of the Meeting 03 September 2025
7:00 pm, Staff Room

Part 1 Introduction

1.1 **Welcome:** Stan Stewart welcomed everyone, and the meeting commenced at 7.00pm

1.2 **Apologies**: Lucy Stevenson
Absent: None

Present:
Trustees: Stan Stewart (Chair), Stephen Walters, Karen Rennie, Dusty Eloff, Jo Simpson, Jaco Niemand, Kerry Harris, Phil Shaw, Chris Joseph
Glenda van der Walt (Minutes)

Other: Tom Scollard, Jenna van Housen and a parent visitor.

1.3 **Conflict of Interest including any changes to Members Interest as disclosed in the interest register:** None

1.4 **Guest Speaker:** Tom Scollard – BOT Governance Training.

1.5 **Devotions & Open in Prayer:** Stan Stewart

Isaiah 40:31 'But those who wait on the Lord, shall renew their strength;'
We need God in a 'greater' measure as a School Board governing the school and looking after His school. In all things bringing glory to God.

Psalm 1:1 'Blessed is the man who walks not in the counsel of the ungodly, nor stands in the path of sinners, nor sits in the seat of the scornful; But his delight is in the law of the Lord, and in His law, he meditates day and night.'
Always following the pattern of God and not of this world; walking in the counsel of God, with His direction and leadership.

1.6 **Minutes of Previous Meeting:** Taken as read.

To be moved at the October meeting.

1.7 In Committee – as applicable

1.8 Matters Arising: None

1.9 Triennial Elections

Election of Presiding Member:

Stephen was tasked as being the Presiding Member in the interim, while the election is in process.

Nominations were called.

Stan Stewart and Chris Joseph nominated.

Chris thanked the members for the nomination and declined. He would support Stan as Presiding Member, in this instance and would be available at a future time.

Stan accepted the nomination.

Moved that Stan be elected as the Presiding Member. SW / CJ **All in favour** **Carried**

Election of committee members:

To be elected at the October meeting.

Staff Elections:

Moved to select Schooled Ltd – Election Pilot to run the staff by-election.

SS **All in favour** **Carried**

1.10 Correspondence

Incoming taken as read:

30/07 NZSBA Big Changes: Even Bigger Opportunities
31/07 NZSBA Onboard – July 2025
04/08 Letter of Resignation due to retirement
06/08 Gateway Life Church – Notification of appointment of Proprietor's Representatives
08/08 Election Pilot – Declaration of Results
08/08 Election Pilot – Staff Elections
12/08 NZSBA Sector Update for School Boards
12/08 Letter of Resignation due to retirement
18/08 Te Mahau Developing Enrolment Scheme amendment Ōhoka School
18/08 NZSBA Meet the Minister & Welcome New Board Members
19/08 AIS Term 3 2025 Newsletter
21/08 Election Pilot Your Elections are coming to an end What's next?

Outgoing: taken as read

12/08 Letter of thanks Māori and Special Education Curriculum Review
12/08 Declaration of Results to school community

Part 2: Strategic and Leadership

Part 3: Review of Learning Areas and Education Outcomes

Completed for 2025.

Part 4: Financial – taken as read.

Reports for July 2025 including graphs – tabled.
Statement of Comprehensive Revenue and Expense July 2025 – tabled.
Minutes of the 26 August 2025 Finance Meeting – tabled.

Part 5: Update Reports

4.1 Principal's Report: Taken as read.

4.2 Student Report – Taken as read

4.3 Proprietor's Report – taken as read

4.4 Health and Safety Report – Taken as read

4.5 Uniform Report – No report tabled

Part 6: In Committee

Part 7: Operational, Policies and Procedures (School Docs)

21/08/2025 SchoolDocs Advisory Mid-term 3 update- tabled

Part 8: General Business

Tom Scollard – BOT Governance Training

Two documents were submitted:

1. School Governance and Management
2. Code of Conduct for State School Board Members

An in-depth training was held covering the points in the above documents.

Devotions at the next meeting: Dusty Eloff

Stan prayed and **the meeting closed at 8.40pm**

Next meeting – 15 October 2025